

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE MAINE VOLUNTEER FOUNDATION  
AND THE MAINE COMMISSION FOR COMMUNITY SERVICE**

The parties to this Memorandum of Understanding are the Maine Volunteer Foundation (hereinafter the Foundation) and the Maine Commission for Community Service, also known as Volunteer Maine. The Foundation is a non-profit corporation that was established by Maine law as the private support organization for the Commission and organized to receive, hold, invest, and administer property and funds and to make expenditures to and for the benefit of the Commission.

Volunteer Maine (hereinafter the Commission) is the state service commission that builds capacity and sustainability in Maine's volunteer and service communities by funding programs, developing managers of volunteers, raising awareness of sector issues, and promoting service as a strategy.

**I. MOU Term**

The term of this Memorandum of Understanding, as required by Maine State Statute (MRSA Title 5, Part 17-B, Chpt. 373, Sect.7504-7505), is to be negotiated annually by the Commission. **The specific period of this MOU is July 1, 2023 to June 30, 2024.**

**II. Purpose of MOU**

The purpose of the Memorandum of Understanding is to delineate a plan of work, principally for the Foundation, to be undertaken within the next year, that is consistent with the purposes and goals of the Commission.

**III. Plan of Work**

The Foundation and the Commission have set forth the following goals for the term of the MOU:

- A. To fill at least 2 of the 4-5 seats currently open on the Foundation Board;
- B. To identify and solicit 1 major donor;
- C. To double the number of donors overall, from 12 to 24;
- D. To achieve a \$10,000 budget during the course of the term of the MOU;
- E. To secure at least 1 Maine Service Fellow education award in the amount of \$5,000.00.

Memorandum of Understanding Signed by:

---

President, Maine Volunteer Foundation Board.

Date

---

Executive Director, Maine Commission for Community Service. Date