

# PART I - FACE SHEET

## APPLICATION FOR FEDERAL ASSISTANCE

Modified Standard Form 424 (Rev.02/07 to confirm to the Corporation's eGrants System)

1. TYPE OF SUBMISSION:

Application  Non-Construction

2a. DATE SUBMITTED TO CORPORATION FOR NATIONAL AND COMMUNITY SERVICE (CNCS):

3. DATE RECEIVED BY STATE:

31-MAY-23

STATE APPLICATION IDENTIFIER:

2b. APPLICATION ID:

23ES258179

4. DATE RECEIVED BY FEDERAL AGENCY:

FEDERAL IDENTIFIER:

### 5. APPLICATION INFORMATION

LEGAL NAME: Dow neast Community Partners

UEI NUMBER: VKPAVPVYVD6

NAME AND CONTACT INFORMATION FOR PROJECT DIRECTOR OR OTHER PERSON TO BE CONTACTED ON MATTERS INVOLVING THIS APPLICATION (give area codes):

NAME: Dale Basher

TELEPHONE NUMBER: (207) 610-5924

FAX NUMBER:

INTERNET E-MAIL ADDRESS: dale.basher@dcpcap.org

ADDRESS (give street address, city, state, zip code and county):

248 Bucksport Rd  
Ellsworth ME 04605 - 2715  
County: Hancock

6. EMPLOYER IDENTIFICATION NUMBER (EIN):

010288757

7. TYPE OF APPLICANT:

7a. Non-Profit

7b. Community Action Agency/Community Action Program

8. TYPE OF APPLICATION (Check appropriate box).

NEW                       NEW/PREVIOUS GRANTEE  
 CONTINUATION         AMENDMENT

If Amendment, enter appropriate letter(s) in box(es):

A. AUGMENTATION      B. BUDGET REVISION

C. NO COST EXTENSION    D. OTHER (specify below):

9. NAME OF FEDERAL AGENCY:

**Corporation for National and Community Service**

10a. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 94.006

10b. TITLE: AmeriCorps Fixed Amount Grant (State)

11.a. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:

DCP Energy Equity AmeriCorps

12. AREAS AFFECTED BY PROJECT (List Cities, Counties, States, etc):

Washington and Hancock counties, Maine

11.b. CNCS PROGRAM INITIATIVE (IF ANY):

13. PROPOSED PROJECT: START DATE: 09/01/23      END DATE: 08/31/24

14. CONGRESSIONAL DISTRICT OF: a.Applicant  b.Program

15. ESTIMATED FUNDING: Year #:

a. FEDERAL	\$ 292,608.00
b. APPLICANT	\$ 0.00
c. STATE	\$ 0.00
d. LOCAL	\$ 0.00
e. OTHER	\$ 0.00
f. PROGRAM INCOME	\$ 0.00
g. TOTAL	\$ 292,608.00

16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?

YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON:

DATE:

NO. PROGRAM IS NOT COVERED BY E.O. 12372

17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?

YES if "Yes," attach an explanation.       NO

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

a. TYPED NAME OF AUTHORIZED REPRESENTATIVE:

Sharon Catus

b. TITLE:

c. TELEPHONE NUMBER:

(207) 610-5944

d. SIGNATURE OF AUTHORIZED REPRESENTATIVE:

e. DATE SIGNED:

05/31/23

# Narratives

## Executive Summary

The Down East Community Partners Community Action Agency (DCP) proposes to have 15 AmeriCorps members (10.152 MSY), who will provide Environmental Stewardship and weatherization practices to improve and measure energy efficiency, reduced energy costs and reduction in the greenhouse gases in Washington and Hancock Counties in Maine. These high-risk communities are disproportionately impacted by longstanding environmental injustices and inequities, due to the highest rates of poverty with the least resources to combat the impact of climate change. At the end of the first program year, the AmeriCorps program will have assessed, audited, weatherized, or repaired 100 homes and provided education or training in environmental stewardship to 600 individuals. In addition, the AmeriCorps members will leverage an additional 75 community volunteers who will be engaged in addition, the AmeriCorps members in acquiring skills and certifications for weatherization and home repairs in the identified low-income households, increasing the total number of homes by 10. The AmeriCorps investment of \$292,608 will leverage and be matched with, \$47,000 in public funding and \$75,000 in private funding.

## Rationale and Approach/Program Design

### 1-NEED

DCP is passionate, not only in our commitment to identifying the specific domains that impact the communities we serve and what elements represent barriers to reducing the impact of poverty and health disparities, but in our imperative to build bridges and create pathways over those barriers. DCP is uniquely positioned to construct passages over, across, and through any barriers to safe housing, transportation, collaborative communities, education, job opportunities, income, and access to nutritious food. The scope and scale of the need is daunting - and our biggest challenge - but our commitment to meeting that need is steadfast. Pursuant to meeting that need, we are growing capacity in every manner. Corps members will help us build our capacity for addressing energy equity. The Social Vulnerability Index from our most recent Community Needs Assessment (2021) denotes those living below the poverty line in Hancock and Washington counties as 10.8% and 18.9%, respectively. Crucially, from the same vulnerability index, the percentage of Hancock and Washington county residents who are living in mobile homes is 19.3% and 29.3% (Agency Data Profile, 2021). Weatherization in these counties, then, with such a high rate of mobile homes, is critical, as mobile homes have a higher cost per square foot for utilities and carbon emissions. We know that low-income households typically spend 13.9% of their annual income on energy costs, compared to 3.0%

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for other households (energy.gov, n.d.) In October of 2016, Vermont Energy Investment Corp. published a landmark study on mobile home energy usage and found that mobile homes have low upfront costs, but high energy bills (nearly 2x energy per square foot compared to site-built (Donovan, 2016). The study also revealed that LIHEAP historically provided 50% more assistance per square foot to those living in manufactured homes (Donovan, 2016). Here in rural Maine, where many mobile homes are up on blocks, with no insulating skirting around the home, and poor insulation underneath, energy usage is high, and the cost is financially draining those who can least afford to incur such costs. Over a third of our clients live in these situations of energy inequity. As such, we used statistics from the Community Needs Assessment to identify weatherization as a priority to address. Our agency has been working, for over two decades, (first as Washington Hancock Community Agency, then as DCP,) towards energy equity in Down East Maine. Recently, we have doubled our efforts through capacity building in the form of training new weatherization technicians. This AmeriCorps grant continues the work we have already begun and will further our impact. The median household income in Hancock County, Maine, is \$60,354, while the cost of living in Hancock County is estimated to be \$95,700. The median home price of Hancock County is \$359,900. The income needed to attain home ownership is \$109,005, or \$52.41/hr. In Washington County, the median household income is \$46,399, while the estimated cost of living is \$77,100. The median home price in Washington County is \$219,000, and the income needed to attain a home is \$71,666, or \$34.45/hr. These counties also have older housing with more than 50% of homes built before 1979, most heated with oil burners. Aging homes are associated with health/safety disparities and energy inefficiency. Data also shows that older houses can result in greater hazards, repairs, and costs. Older housing poses a unique set of challenges for local governments. For towns with aging housing stock, preventing homes from falling into disrepair is becoming a top priority because of problems such as increased electrical, plumbing and fire code issues, lack of upkeep resulting in a sub-standard living, and high energy burdens. Additionally, these counties face affordable home challenges because of the large number of old homes and the high number of people in poverty. One major impediment is high monthly energy expenses, resulting in the poorest spending more than 25% of their income for heat. High energy costs can greatly impact a household's expendable income since families living in poverty pay a higher portion to housing, referred to as a cost burden. A high energy cost burden, particularly for people with lower incomes, results in severe economic challenges that result in ignored home repairs, resulting in high electric and water costs and housing that is in great disrepair all resulting in the long-term outcome of greater costs. Maine and Governor Mills has placed a high priority on

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health/safety and energy efficiency. Two issues that impact communities in poverty the most. The model for this program emerged as a result of these challenges. DCP is a leader in weatherization in Maine. We witness, daily, many disparities with high energy-laden clients who have to choose between paying utility bills that sometimes exceed \$1000 monthly or purchasing adequate food and clothing for survival. In up to 45% of our audited homes, we found gas leaks, water leaks, asbestos, and inadequate wiring that further exacerbated and endangered client health and safety. We serve clients on a regular basis, often older than 75 years of age, who we find fully jacketed, huddled over a space heater, living in homes where the radiant heat barely rises above 50 degrees.

### 2. INTERVENTION

Corps members will assist us in meeting the need in Hancock and Washington counties through activities like acquiring the skills needed to engage in minor home repairs, assess the energy envelope of a home, train in the software entry of an energy audit, engage the community in energy education, collect energy usage data, and analyze the energy savings for those we serve. Members will engage in these activities from September 1, 2023, through August 31, 2024.

Members will be engaged in three primary activities and all members will share the task of engaging local community volunteers. Three 1200-hour members will visit homes, do initial walk-throughs and for qualifying homes schedule and complete energy assessments. Six full-time 1700-hour members will provide weatherization & repair services. Some homes are ineligible for state funded weatherization unless certain repairs are made; the team(s) will use data from the audit team to make determinations of what is needed in qualifying households and effect repairs, weatherization or both based on the audit data.

The Logic Model also includes 1 full-time 1700-hour community education lead and 5 minimum-time educators offering a limited number of hours per week to support outreach and education events. 15% of all members' service time is allocated to training for service related activities, workforce development training and understanding the local community.

This proposed intervention is the best fit for our community because it builds upon work DCP has already done, allowing us, in the first year, to make contact with and educate 600 families, assess 100 homes, increase the energy efficiency and/or knowledge of energy efficiency in 50 homes, collect & analyze the energy data or deficit reports of 50 households. We will partner with Build Green Maine and IAQS for training of the participants engaged in weatherization and audit activities. We plan to partner with Habitat for Humanity and Maine Seacoast Mission, recruiting and engaging 75

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[individuals] of their community volunteer base, for home repair.

### 3. THEORY OF CHANGE, EVIDENCE OF EFFECTIVENESS, AND LOGIC MODEL

DCP's AmeriCorps (AC) program will target residents in homes to weatherize that are not being addressed. We will conduct Energy Efficiency Assessments and Improvements, including heater repair or replacement and lead remediation. Our AmeriCorps members will conduct health and safety assessments on individual homes; educate residents about health/safety issues, complete pre-energy efficiency audits; deliver energy efficiency modifications ranging from installing energy-efficient light bulbs, changing air filters, and/or installing programmatic thermostats, weather stripping and insulation, to full weatherization of the entire home. Members will also provide energy-efficient education on energy-saving tips and practices. Our focus is to provide targeted weatherization service to areas of Hancock and Washington counties that have suffered years of neglect, abandonment, disinvestment, and population loss.

EVIDENCE - Our model is based on pre-preliminary evidence. According to the study by The US Department of Energy's (DOE) Weatherization Assistance Program, in 2017, utilities and states supplemented DOE funding by providing an additional \$678 million or \$3.04 for every dollar invested by DOE (NASCSP Funding Survey 2017). The study showed that the impact upon communities is profound. Weatherization helps households and revitalizes communities by spurring economic growth and reducing environmental impact. Weatherization returns \$2.78 in non-energy benefits for every \$1.00 invested in the Program (National Evaluation). After weatherization, families have more livable homes, resulting in fewer missed days of work (i.e. sick days, doctor visits), and decreased out-of-pocket medical expenses by an average of \$514. Each unit's total health and household-related benefits are \$14,148 (National Evaluation). Often, homeowners must cut back on healthcare, medicine, groceries, and childcare to pay their energy bills. Weatherization helps alleviate this heavy energy burden through cost-effective building shell improvements such as insulation and air sealing, heating, ventilation, and air conditioning systems, lighting, and appliances.

Based on the theory of change presented and the problems outlined, we propose to target 100 homes, of which 50 will have improved efficiency after remediation. Households will complete an application and member(s)'s incomes will be verified to ensure they qualify as a low-income household below 200% of the current poverty level before the efficiency assessments and any work is conducted. Our

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output target of 50 is based on our current average of 14 completed homes per year fully weatherized and our estimated increased capacity to either assess, audit, weatherize or repair with Corps members expanding our outreach and capacity. Our outcome is based on experience that two-thirds of treated homes see utility bill reductions. Upon completion of the weatherizing, AC members will have the homeowner sign a written resident statement indicating the energy-savings, home improvements that have been completed, and that they are satisfied with the improvements completed. A survey will be distributed to all weatherized households to compare their energy consumption and/or energy costs before the weatherizing and two months after the weatherizing. The survey will request that households utilize the figures and costs from their electricity bills.

DATA MANAGEMENT - DCP has systems in place for data collection. Counts of housing units visited, audited, repaired or weatherized enumerated by address so units will be counted only once, even if multiple activities occur on site. Counts of local volunteers will include information (such as email addresses) to ensure an unduplicated count. The project will cooperate with Maine DOE and Maine Housing to support data collection on housing-related needs, outputs, and outcomes. We have regularly partnered with the Department of Energy, attended state meetings to determine our target areas, and already implement data collection strategies. We will work closely with the state-funded Weatherization Assistance Programs (WAP) to gather all pertinent data in our counties. This data will show the energy disparity numbers and how energy savings result from the presence of AC members

#### 4. FUNDING PRIORITY AND PREFERENCES

This program meets multiple state funding priorities:

- 1) Housing & affordable and safe housing; home energy conservation, weatherization, or repair including programs that perform the modifications, teach homeowners DIY skills, or help residents connect with programs that offer financial assistance to accomplish the projects
- 2) Climate action compatible with Maine Won't Wait (the state climate action plan) and Maine Climate Corps; and,
- 3) Environmental/community resilience, adaptation, and sustainability including emergency preparedness.

#### 5. MEMBER TRAINING -

Members will receive high-quality orientation and training to provide the targeted intervention

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specifically; enhance personal and professional development; build the teams that will serve together; and enhance their civic and community responsibility for post AC service. This training will be in a four-day orientation on the AC program. Sessions will include information on Member Service Agreements (MSA), encompassing AC compliance requirements, prohibited activities, and rules of conduct; DCP and target areas; community involvement, recruitment strategies, and field safety; team-building exercises and topics on on-site safety and impactful membership service; national service overview; AC 101; AC in Maine; and an introduction to our key partners. As part of the MSA review, we will spend time talking about prohibited, unallowable, and allowable activities, helping members understand these three specific terms and providing them with scenarios that help them apply that understanding.

Members will receive extensive training on safety protocols and practices, home safety hazards, conduct a proper Home Assessment, spot safety hazards in a resident's home, eliminate them, etc. Members will also go through an extensive weatherization training. Each month, we will have half-day sessions that will consist of team meetings, one-on-one sessions with program staff, and ongoing training to develop our members further and maintain awareness of AC requirements, safety protocols, and prohibited activities.

Members will also go through training sessions related to Life after AC to identify service-similar jobs/careers that will match what they did and learned this year. We will help them incorporate their member experience into a resume, interviews, and other job searching strategies. Members will have opportunities to reflect and connect to the broader national service network.

### 6. MEMBER SUPERVISION

AC members will receive sufficient guidance and support from the Program Supervisor/Manager to provide adequate service. The Program Supervisor/Manager will meet with members biweekly, distinct from the monthly meetings mentioned previously, to review member feedback, discuss progress to date, communicate AC updates, and celebrate success. Through these bi-weekly meetings, the Program Supervisor/Manager will work with Corps members to deepen our understanding of program needs and member growth areas. This collaborative group will then provide technical assistance and support to staff and members to constantly improve the program, address issues, and optimize member retention and compliance with AC policies, procedures, and standards. The Program Supervisor/Manager will also conduct mid and end-of-term reviews and visit each team on-site at least once a month. Any partner agencies will also have a robust presence in the

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areas that members are working in and will serve as a point of contact when members require it or are concerned about safety. To ensure that members receive adequate supervision, the Program Supervisor/Manager will go through a new grantee training with Volunteer Maine to receive training on member management and AC program regulations. Training will include, but isn't limited to, knowledge of prohibited activities and the distinction between service and employment; ensuring members understand program regulations and objectives; ensuring members understand and abide by member service standards, reviewing member feedback, and maintaining member personal files in a compliant manner; ongoing coaching and technical assistance; and performance evaluations at midyear and end-of-year for each member.

7. MEMBER EXPERIENCE - DCP will select 7 FT, 3 3/4, and five minimum time members, in order to increase capacity and effectiveness of our current programs in place. DCP will recruit AC members by connecting to local high schools, community colleges, and other academic institutions. We may host informational sessions with volunteer and after-school groups in schools, connect with minority student groups, like the Native American Club, and Hispanic Club. DCP will partner with Mano en Mano, and Workforce Development/EMDC to locate possible candidates for Corps membership. We will include staff, volunteers, partners, and board members in outreach efforts. They will refer candidates from within their personal networks of friends, family, religious groups, sports teams and social clubs, and professional networks. DCP will use media (such as Facebook, LinkedIn, and Instagram) and press releases. DCP will attend events (e.g., career fairs, expositions, conferences, festivals, community days, and local occasions) with materials about our AC program. DCP will implement the following onboarding process: Before the first day, we will perform the approved background check. On day 1 we will gather the necessary paperwork (e.g., W-4, I-9, and direct deposit forms; and ask members to review our company's volunteer handbook and sign a conflict of interest document. We will provide our new members with any relevant reading material, including company-wide policies and procedures, an organization chart, a description of their responsibilities, and the company's values, mission, and culture. Additionally, we will provide our new members with all necessary information, such as dress code, arrival times, and what they should bring. We will provide any ID badges as required.

In addition to the training described above, Members will be given opportunities to develop leadership skills through positive interaction with their fellow AC members and residents. We will enable



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members to develop as leaders by training in the following model: 1) Demonstration of personal responsibility - A leader will learn to own their actions and the consequences of them, whether good or bad. They will be able to look at the outcomes of their decisions and appreciate the lessons that both success and failure teach. 2) Practice of self-discipline - when making decisions, it can be tempting to make ones that benefit the individual rather than the team or organization. A leader will learn to consider all options and then choose the best for the company rather than themselves. This practice involves shedding bias and developing integrity. 3) Develop active listening skills - Every team member has some valuable input and experience that they can share. A good leader will learn to take the time to create a space for discussion and actively listen to each person. 4) Expand and diversify knowledge -- The leader will learn to be well-rounded, with a wide array of skills in different competence areas. In taking the time to study our weatherization program that may be outside of their direct role, the leader will be better able to handle issues as they arise in a creative and agile fashion. 5) Focus on time management -The leader will learn how to manage and not consistently run behind on projects. In focusing on proper time management, the leader can ensure that they set a good example and are available for their team. 6) Creating a culture of mentorship - The leader will learn to foster leadership in others. Identifying and developing those skills in team members is an essential aspect of a leader's job.

Once trained, the members will provide community education, repair, and weatherization services to the community for up to 8 hours per day; members will meet our existing crew at the office or job site. DCP has a mission to increase and promote the public awareness and participation of all possible workforce and individuals in the energy efficiency methods and protect our region's natural resources through its programs. With this grant, we plan to develop the activities to achieve the mission and perform as an organization by fostering the inclusion of AC members, volunteers, individuals, families, and groups from diverse backgrounds including, but not limited to, age, race, creed, ethnicity, national origin, religious beliefs, physical abilities, sexual orientation, gender, military, citizenship, and socioeconomic status in all the endeavors of DCP. We will expand the discussion between diverse communities that lead to new partnerships, collaborations and identifying co-benefits of environmental and community projects, partner with companies, donors, vendors, and others who recognize the importance of increasing diversity to develop the workforce, save energy, protect our natural resources, and seek new ways to promote inclusion.

## 8. COMMITMENT TO AMERICORPS IDENTIFICATION

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Members will know they are AmeriCorps members and will each be required to wear the AmeriCorps logo whenever they are in direct service with the community. The AmeriCorps logo will be displayed proudly in several areas of the host site, and signage will be placed at homes being served. Staff and community members where the members are serving will know service members are AmeriCorps members: At the start of the service year, Agency staff and the Board of Directors, will be introduced to all members. Partner organizations and local service agencies will be made aware of the program and Members will wear the AmeriCorps logo at all events and introduce themselves as an AmeriCorps team. DCP will draft member profiles (with photos) and include them on the organizational website with information about the program. Additionally, we help members of the media understand the relationship of the program to ongoing weatherization and related programming and accurately report about the AmeriCorps Program. The applicant organization will co-brand the program as the DCP Energy Equity AmeriCorps Program.

### Organizational Capability

1-ORGANIZATIONAL BACKGROUND AND STAFFING -DCP is a non-profit, charitable, educational, and service-oriented agency whose main location is in Ellsworth, Maine. DCP is managed by Directors that have over 136 years of combined experience with community development, housing rehabilitation, weatherization, heater replacement, general construction, social outreach programs. DCP has been awarded over 1 million of grant funding specific to weatherization since 2022. Our current 2022 operating budget is \$22 million. We helped individuals improve their lives and created living wage employment for staff and volunteers by implementing our programs. Over 60+ years, the Directors have successfully administered, and managed programs that addressed energy savings and fuel assistance, job creation, and job training. DCP will hire a full-time dedicated program manager to oversee the program. DCP has facilitated, partnered, and participated in educational and workforce development Training and Workforce Development Partners such Clean Energy Workforce Apprenticeship program (CEWA.) AC members will be a pivotal addition to DCP's established energy assistance programs, building upon established partnerships with the State of Maine and Maine Seacoast Mission. With this endeavor, youth will have the necessary skills to employ in Living-wage occupations. DCP will be the management entity for the AC program. The primary targets for this project will be un- and under-employed young adults aged 17-26, those in midlife looking to explore a change in careers and gain energy-efficiency field exposure, and those possibly retired or near retirement who want to "give back" to the community through service to increase energy equity in the Hancock County and Washington County region.

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2-COMPLIANCE AND ACCOUNTABILITY -DCP has a Grants Management system to ensure grants are administered and managed according to Federal and State guidelines. Compliance will be maintained through the Program Director with an extra layer of compliance through DCP's Finance Division, which has years of experience in federal Grants Management. DCP will also implement several strategies to ensure program compliance. First, the Member Service Agreement will be reviewed and signed by members before service begins and reviewed with members during orientation and, if requested, on a one-on-one basis. Members will be taught what those prohibited and unallowable activities are and how not to engage in them. Second, there will be ongoing monitoring of member activities to ensure they align with the approved position description. Program compliance is maintained by the Program Director's review and sign-off on all program documentation, including program/financial reporting and member files. We will work to ensure that our program maintains compliance with NSCHC rules and requirements. All staff will take the AC NSCHC required course and will also take the On3Learn NSCHC course. We will then work to build systems and processes to ensure compliant checks and implement internal reviews of each check as a final compliance step. Member files will be audited twice a year to ensure all required documents are completed and in the files. Member timesheets will be submitted electronically and reviewed and signed by the Program Director. Internal financial accountability for program compliance is also monitored through DCP's Finance Department. If there are any questions of noncompliance, the issue will be reviewed promptly by the Program Director and Director of Human Resources as needed. Corrective action will be taken through written communication and training as required.

Solutions to questions involving members' activities will be documented and signed by the applicable member and filed in their service folder. DCP has historically expanded program funds into meaningful accomplishments by working with public and private partners, making good use of resources, and conducting our activities in a manner designed to benefit low-moderate-income persons primarily. We adhere to all required elements of a grant and submit promptly any mandatory reporting requirements. DCP has sufficient policies, procedures, and controls in place to prevent, detect, and mitigate the risk of fraud, waste, and mismanagement in the appropriate segregation of duties. We have internal oversight through the State of Maine, our CPA audit, our Board of Directors, and a strong culture of transparency. DCP reviews its strategic plan, employee protocols, and an organizational chart of assigned duties every year. These protocols include affirming the understanding of clear roles and responsibilities and who has assigned oversight over any given

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project, task, or deadline. DCP will provide the AC members and staff with the tools and opportunities to ask questions and respond to the program around them. If at any time, the Program Director, or Program Supervisor/Manager expect any criminal activity or other violations of law, instances of fraud, waste, or abuse have occurred, they will be required to immediately report it to the Program Director so that they can report it to Volunteer Maine and the OIG, without delay.

3 -CULTURE THAT VALUES LEARNING -DCP's management and staff collect and use information that was collected with Housing weatherization software (such as EmpowOR or Hancock). This data includes performance data, benchmarks for performance, statistics, demographics, and pre and post energy data for learning and decision making. With this data we determine programmatic effectiveness in serving our community.

### **Budget/Cost Effectiveness**

See budget.

### **Evaluation Summary or Plan**

Not required

### **Amendment Justification**

N/A

### **Clarification Summary**

N/A

### **Continuation Changes**

N/A

### **Grant Characteristics**

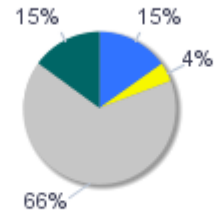
## Performance Measures

**MSYs by Focus Area**



■ Capacity Building: .41      ■ Environmental Stewardship: 8.23  
 ■ Other Community Priorities: 1.52

**MSYs by Objective**



■ Awareness & Stewardship: 1.54      ■ Capacity Building & Leverage: .41  
 ■ Energy Efficiency: 6.69      ■ Other: 1.52

Table1: MSYs by Focus Areas

Focus Area	% MSYs
Capacity Building	4%
Environmental Stewardship	81%
Other Community Priorities	15%

Table2: MSYs by Objectives

Objectives	%MSYs
Awareness & Stewardship	15%
Capacity Building & Leverage	4%
Energy Efficiency	66%
Other	15%

**% of MSY NPM VS Applicant VS Not in ANY**



■ Applicant: 1.52      ■ National: 8.64      ■ Not in ANY: 0

Table3: %MSYs by NPM vs. Applicant vs. Not in ANY

% MSYs	NPM	Applicant	Not in ANY
	85%	15%	0%

Table4: No of MSY and Members by Objective

Objectives	No of MSYs	No of Members
Awareness & Stewardship	1.54	6
Capacity Building & Leverage	0.41	15
Energy Efficiency	6.69	15
Other	1.52	15
<b>Total</b>	<b>10.16</b>	<b>51</b>

Primary Focus Area: Environmental Stewardship

Primary Intervention: Weatherization

Secondary Focus Area: Capacity Building

Secondary Intervention: Other

Performance Measure: Strengthening Communities

Focus Area:	Capacity Building	Objective:	Capacity Building & Leverage	No of MSY's:	0.41	No of Members:	15
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Problem Statement:

In order to sustain DCP Energy Equity AmeriCorps over time, we must collaborate and partner with other community organizations to recruit, engage and train volunteers to execute education and weatherization programming.

Selected Interventions:

Volunteer management

Describe Interventions:

Output measure includes recipient organization.

G3-3.4 Output:

G3- 3.4: Number of organizations that received capacity building services

Target: 1 Organizations

Measured By: Tracking System

Described Instrument: Measure includes only grant recipient.

OUTCM89406 Outcome:

Programming units executed by volunteers

Target: 10 Housing units

Measured By: Other

Described Instrument: Number of household units added because of local volunteer capacity.

Performance Measure: Needs & Service - Community Education

Focus Area:	Environmental Stewardship	Objective:	Awareness & Stewardship	No of MSY's:	1.54	No of Members:	6
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Problem Statement:

Community lacks information on environmental stewardship and environmentally conscious practices; in particular, low income and marginalized households in need of weatherization and repair.

Selected Interventions:

Education/Training

Describe Interventions:

Community Engagement & Education; Recruitment of Candidate Households

EN3 Output:

EN3: Number of individuals receiving education or training in environmental stewardship

Target: 600 Individuals

Measured By: Tracking System

Described Instrument: Unduplicated count of individuals participating in one or more training sessions.

EN3.1 Outcome:

EN3.1: Number of individuals with increased knowledge of environmental stewardship

Target: 350 Individuals

Measured By: Other

Described Instrument: Pre- and post- education training session evaluations



Performance Measure: Needs & Service - Weatherization and Repair

Focus Area:	Environmental Stewardship	Objective:	Energy Efficiency	No of MSY's:	6.69	No of Members:	15
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Problem Statement:

Washington and Hancock Counties' housing stock is aging and associated with health, safety and energy efficiency challenges. The percentage of county residents averages 25% low income households and low income households typically spend 14% of household income on energy costs versus 3% for other households. Weatherization and repair is critical to reduce energy costs for low income residents, increase household health and wellness, and decrease overall carbon footprint in target counties.

Selected Interventions:

- Retrofitting
- Weatherization

Describe Interventions:

Household energy audits, minor structural repairs, and weatherization including insulation, weatherstripping, education, and other improvements.

EN1 Output:

EN1: Number of housing units or public structures weatherized or retrofitted

Target:	100	Housing Units or Structures
Measured By:	Tracking System	
Described Instrument:	Unduplicated count of units audited, repaired, or having completed weatherization	

EN1.1 Outcome:

EN1.1: Number of housing units/structures with reduced energy consumption or reduced energy costs

Target:	50	Housing Units or Structures
Measured By:	Other	
Described Instrument:	Pre/post data or deficit reports (based on cost/sqft or comparable area homes); or education provided.	

Performance Measure: Member Development

Focus Area:	Other Community Priorities	Objective:	Other	No of MSY's:	1.52	No of Members:	15
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Problem Statement:

As an AmeriCorps host site, we will offer training for AmeriCorps members to increase knowledge, skills, and professional development related to service assignment and future careers.

Selected Interventions:

Ct of sponsored trainings & assessment of skills

Describe Interventions:

DCP will provide training, workshops and other professional development activities for members to ensure they complete service term with increased knowledge, skill, and where appropriate, professional certification.

OUTPT89407 Output:

Number of AmeriCorps member trainings

Target:	30	Trainings
Measured By:	Other	
Described Instrument:	Number of training sessions provided to members	

OUTCM89408 Outcome:

Number of AmeriCorps members with increased knowledge and skill

Target:	8	members
Measured By:	Other	
Described Instrument:	Number of members with improved knowledge and skill related to their service tasks.	

# Program Information

## AmeriCorps Funding Priorities

\*Check any priority area(s) that apply to the proposed program. Please refer to the NOFO for the information on the threshold for meeting priority consideration

Creating workforce pathways  
for AmeriCorps members,  
Environmental stewardship

## Grant Characteristics

\*Check any characteristics that are a significant part of the proposed program.

Faith- based Organizations,  
Geographic Focus- Rural

## Demographics

Other Revenue Funds	122000
Number of volunteers generated by AmeriCorps members	75
Percentage of disadvantaged youth enrolled	0

## Required Documents

### Document Name

### Status

Evaluation

Not Applicable

Labor Union Concurrence

Not Applicable

Other Documents

Sent

## Logic Model

Problem	Inputs	Activities	Outputs	Short-Term Outcomes	Mid-Term Outcomes	Long-Term Outcomes
<p>The community problem that the program activities (interventions) are designed to address.</p>	<p>Resources that are necessary to deliver the program activities (interventions), including the number of locations/sites and number/type of AmeriCorps members.</p>	<p>The core activities that define the intervention or program model that members will implement or deliver, including duration, dosage and target population.</p>	<p>Direct products from program activities.</p>	<p>Changes in knowledge, skills, attitudes and opinions. These outcomes, if applicable to the program design, will almost always be measurable during the grant year.</p>	<p>Changes in behavior or action. Depending on program design, these outcomes may or may not be measurable during the grant year.</p>	<p>Changes in condition or status in life. Depending on program design, these outcomes may or may not be measurable during the grant year. Some programs, such as environmental or capacity-building programs, may measure changes in condition over a period as short as one year.</p>
<p>NEEDS &amp; SERVICE</p>	<p>85% of six 1700-hr AmeriCorps positions (4.9 MSY) 85% of three 1200-hour AmeriCorps positions (1.785 MSY)</p> <p>Audit tools Homeowner outreach curricula/checklists Weatherization plan resulting from energy audit Weatherization materials Supervision by licensed personnel Appropriate training and insurance for the repair team members</p>	<p>Home Energy Audits, Weatherization, &amp; Repair</p> <p>Members participate in outreach efforts and offer homeowner education, perform home energy audits and assessments for site appropriate energy solutions, perform retrofits and/or make necessary repairs while also collecting data related to their efforts</p>	<p>EN1: Number of housing units weatherized or retrofitted/housing rehabilitation to improve energy efficiency</p> <p>Unduplicated count of units audited, repaired, or having completed weatherization TARGET: 100 homes assessed, audited, weatherized or repaired</p>	<p>EN1.1: Number of housing units with reduced energy consumption or reduced energy costs; or number of housing units who benefited from education about energy reduction usage</p> <p>As measured by pre/post survey data or deficit reports (based on cost/sqft or comparable area homes); or education provided. TARGET: 50</p>	<p>Local homeowners are placed on list for weatherization or other energy improvements, receive weatherization services or home repair Homeowners experience reduced energy usage and related savings due to weatherization. [Weatherized units are assessed during the following heating season to determine long-term savings] Homeowners apply for and are placed on a list for weatherization or other energy related</p>	<p>Reduction damage of environment, reduction impact of greenhouse gas emissions resulting in increased property value and lifespan opportunities. Households are able to benefit from services offered within the community for which they were unable to access due to condition of their units and their inability to make or afford repairs themselves</p>

## Logic Model

Problem	Inputs	Activities	Outputs	Short-Term Outcomes	Mid-Term Outcomes	Long-Term Outcomes
					services (HEAP, WAP, roof replacement, other)	
COMMUNITY EDUCATION	75% of One FT 1700-hour and of five 300-hour positions (1.54365 MSY)  Energy Awareness Curricula  Awareness of state and local incentives and programming	Community Education Community engagement & education, event planning, and recruitment of candidate households.	EN3: Number of individuals receiving education or training in environmental stewardship and/or environmentally conscious practices  Unduplicated count of individuals participating in one or more training sessions TARGET: 600	EN3.1: Number of individuals with increased knowledge of environmental stewardship and/or environmentally conscious practices  Measured by pre/post evaluations at training sessions TARGET: 350	Individuals use their new energy awareness and make the decision to make changes in personal usage, to make changes to their home/unit	Due to adaptations and changes in local practices, the community reduces its overall contribution to climate change
CAPACITY BUILDING Community members lack agency training and opportunity to meet local housing and energy challenges	10% of Community Educators and Energy Auditors service time (0.40582 MSY)	Community educators and Auditors recruit and support community volunteers to become trainers or auditors or participate in weatherization projects.	Number of community volunteers recruited and managed TARGET: 75	Number of household units added because of local volunteer capacity TARGET: 10	The local community becomes engaged in helping address its own housing and energy challenges	Local volunteers are able to take over the Community Educator and auditor roles when the project is no longer funded
MEMBER DEVELOPMENT Individuals need both training and practical experience to move into new career paths and mitigate energy challenges in their communities	15% of all members' service time (1.52373 MSY)	Members are provided training as appropriate to their role  Trainings include: building envelope design, documentation and reporting, project management,	Number of training sessions provided to AC members TARGET: 30 for the total group of AC members.	Number of members with improved knowledge and skills needed to accomplish their service tasks TARGET: 8 (80% of the full-time members)	Members are prepared for a variety of green economy positions and are connected to the network of local contractors as well as the national BPI job databank.	Members move from service to employment

### Logic Model

Problem	Inputs	Activities	Outputs	Short-Term Outcomes	Mid-Term Outcomes	Long-Term Outcomes
		weatherization installation.				



June 7, 2023 4:27 PM

## DCP Energy Equity AmeriCorps Downeast Community Partners

Application ID: 23ES258179

Budget Dates:

	Total Amt	CNCS Share	Grantee Share
<b>Section II. AmeriCorps Member Positions</b>			
A. Member Positions			
Full Time (1700 hrs)	0	0	0
Three Quarter Time (1200 hours)	0	0	0
1-Year Half Time (900 hours)	0	0	0
Reduced Half Time (675 hrs)	0	0	0
Quarter Time (450 hrs)	0	0	0
Minimum Time (300 hrs)	0	0	0
2-Year Half Time (2nd Year)	0	0	0
2-Year Half Time (1st Year)	0	0	0
Abbreviated Time (100 hrs)	0	0	0
Total	\$0	\$0	\$0
B. Fixed Award			
Program grant request	292,608	292,608	0
	0	0	0
Total	\$292,608	\$292,608	\$0
<b>Section II. Subtotal</b>	<b>\$292,608</b>	<b>\$292,608</b>	<b>\$0</b>
<b>Section II. Percentages</b>		<b>100.00%</b>	<b>0.00%</b>
<b>Budget Totals</b>	<b>\$292,608</b>	<b>\$292,608</b>	<b>\$0</b>
<b>Budget Total Percentage</b>		<b>100.00%</b>	<b>0.00%</b>
<b>Required Match</b>		<b>24.00%</b>	
<b># of years Receiving CNCS Funds</b>		<b>1</b>	
<b>Total MSYs</b>		<b>10.16</b>	
<b>Cost/MSY</b>		<b>\$28,800.00</b>	

## Budget Narrative: DCP Energy Equity AmeriCorps for Downeast Community Partners

### Section II. AmeriCorps Member Positions

#### A. Member Positions

Item -# Mbrs w/ Allow -Allowance Rate -# Mbrs w/o Allow	CNCS Share	Grantee Share	Total Amount
Full Time (1700 hrs): 0 Member(s) at a rate of 21675 each Members W/O allowance 7	0	0	0
Three Quarter Time (1200 hours): 0 Member(s) at a rate of 15320 each Members W/O allowance 3	0	0	0
1-Year Half Time (900 hours): Member(s) at a rate of each Members W/O allowance	0	0	0
2-Year Half Time (1st Year): Member(s) at a rate of each Members W/O allowance	0	0	0
2-Year Half Time (2nd Year): Member(s) at a rate of each Members W/O allowance	0	0	0
Reduced Half Time (675 hrs): Member(s) at a rate of each Members W/O allowance	0	0	0
Quarter Time (450 hrs): Member(s) at a rate of each Members W/O allowance	0	0	0
Minimum Time (300 hrs): 0 Member(s) at a rate of 500 each Members W/O allowance 5	0	0	0
Abbreviated Time (100 hrs): Member(s) at a rate of each Members W/O allowance	0	0	0
<b>Category Totals</b>	0	0	0

#### B. Fixed Award

Purpose -Calculation	CNCS Share	Grantee Share	Total Amount
Program grant request:	0	0	0
Program Grant Request: 10.16 * 28,800	292,608	0	292,608
<b>Category Totals</b>	292,608	0	292,608
<b>Section Totals</b>	292,608	0	292,608
<b>PERCENTAGE</b>	100.00%	0.00%	

<b>Budget Totals</b>	292,608	0	292,608
<b>PERCENTAGE</b>	100.00%	0.00%	
<b>Required Match</b>		0.00%	
<b>Total MSYs</b>	10.16		
<b>Cost/MSY</b>	28,800.00		

#### Source of Funds

Section	Description
Section II. AmeriCorps Member Positions	\$47,000 from Maine Housing and \$100,000 Climate Corps in public funds; \$75,000 private funding from CF Adams Foundation